

## **Forsyth County Public Library Board of Trustees Summary of Action Taken at July 16, 2013 Meeting**

The Forsyth County Public Library Board of Trustees held its July meeting at the Cumming Library on July 16, 2013 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Jean Bowline, Bob Keller, and Kristin Morrissey. Ms. McGruder called the meeting to order. The following is a summary of action taken at this meeting:

Approval of May 21, 2013 Library Board meeting minutes.

Approval of certifications outlined in the document entitled Certifications Regarding Debarment, Suspension and other Responsibility Matters; Drug-Free Workplace Requirements; Lobbying; Federal Debt Status; and Nondiscrimination.

Approval to give signature authority for all contracts and other documents to Jon McDaniel, who holds the position of Director.

Approval to close the library system all day on Monday, October 14, 2013 for the purpose of Library Staff Training Day.

Approval to increase State revenues and Forsyth County revenues by \$26,250 each to reflect a State Major Repair and Renovation (MRR) grant and matching County contribution. Approval to increase Operations expenses by \$52,500 for the purchase of replacement HVAC equipment.

Approval to carry forward \$1,405.49 in Materials encumbrances from FY2013.

Approval to adjust State revenues to reflect new grant information from the Georgia Public Library Service, which includes an increase of \$10,782.73 to the System Services grant (used for Materials). Approval to increase Materials expenditures by \$10,782.73.

Approval to increase Other revenues and Operations expenses by \$4,000 to reflect a grant from the Forsyth County Arts Alliance for the Forsyth Reads Together program. These funds were received in FY2013 and deferred until FY2014.

Approval to use \$30,000 in fund balance previously committed for Materials purchases for the purpose of purchasing children's eBooks. Approval to increase Materials expenditures by \$30,000.

Approval to increase Other revenues and Operations expenses by \$2,000 to reflect a donation from the FCPL Friends and Advocates.

A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Tuesday, September 24, 2013 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Road, Cumming, GA 30040.