

Forsyth County Public Library Board of Trustees Summary of Action Taken at July 21, 2014 Meeting

The Forsyth County Public Library Board of Trustees held its July meeting at the Cumming Library on July 21, 2014 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Jean Bowline, Bob Keller, Kristin Morrissey, and Tim Plotner. (Ms. Morrissey was not present for the first three motions.) Ms. McGruder called the meeting to order. The following is a summary of action taken at this meeting:

Approval of May 20, 2014 Library Board meeting minutes.

Approval of certifications outlined in the document entitled Certifications Regarding Debarment, Suspension and other Responsibility Matters; Drug-Free Workplace Requirements; Lobbying; Federal Debt Status; and Nondiscrimination.

Approval to give signature authority for all contracts and other documents to Jon McDaniel, who holds the position of Director.

Approval of the proposed Availability of Library Services policy, effective July 22, 2014.

Approval of the revised Smoking Policy, effective July 22, 2014.

Approval of the revised Driver Responsibilities section of Personnel Policy J-2 (Authorized Drivers and Use of Library Vehicles), effective July 22, 2014.

Approval of the revised Personnel Policy J-3 (Smokefree Workplace Policy), effective July 22, 2014.

Approval to use \$8,464.06 in interest earned on \$100,000 interfund loan (during FY2007 – FY2014 timeframe) to the Sharon Forks Expansion and Renovation project; funds shall remain in the Capital Projects fund.

Approval to carry forward \$223.56 in Materials encumbrances from FY2014.

Approval to adjust State revenues to reflect new grant information from the Georgia Public Library Service, which includes an increase of \$54,439.19 to the Materials grant and \$35,304.00 to the System Services grant. Approval to increase Materials expenditures by \$42,897.19 and Operations expenditures by \$46,846.00.

Approval to increase Other revenues and Operations expenses by \$8,900 to reflect two grants from the Forsyth County Arts Alliance.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, September 15, 2014 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Road, Cumming, GA 30040.