



Forsyth County Public Library Board of Trustees Minutes from March 18, 2019 Meeting

The Forsyth County Public Library Board of Trustees held its March meeting at the Cumming Library on March 18, 2019. Present were Board members Mary Helen McGruder (Vice-Chairman), Kristin Morrissey, Kathy Thomas, and Christy Winters. Tim Plotner (Chairman) was absent. Also present were Anna Lyle (Director), Holly Barfield, Monica Hennings, Linda Kelly, Stephen Kight, Nikki Watkins, Bobby Williams, and other staff members.

I. Call Meeting to Order

Mary Helen McGruder called the meeting to order at 5:30 p.m.

II. Adoption of Agenda

There was a motion by Kristin Morrissey and a second by Christy Winters to adopt the Agenda without amendments. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

III. Announcements

There were no announcements.

IV. Adoption of Minutes

There was a motion by Kristin Morrissey and a second by Christy Winters to adopt the minutes of the January 22, 2019 Library Board meeting. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

V. Items Discussed

1. Cumming Library renovation project

Anna Lyle updated the Board on the status of funding for the Cumming Library renovation project.

2. Library Board email communications

Anna Lyle asked if Board members had any questions about using their new FCPL email addresses for Board communications. There were no questions; Ms. Lyle asked them to contact Holly Barfield for assistance if needed.

3. Uncollectable patron debt for 2015

There was a motion by Kathy Thomas and a second by Christy Winters to write off \$32,471.30 in patron debt remaining from 2015. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

4. Proposed Calendar Year 2020 County budget request

There was a motion by Kristin Morrissey and a second by Kathy Thomas to approve the Calendar Year 2020 County proposed budget request as presented, including \$297,261 in Current Service Level requests and \$25,100 in Revised Service Level requests. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

5. Advance from general fund to capital projects fund

There was a motion by Kathy Thomas and a second by Christy Winters to advance \$50,000 from the General Fund to the Capital Projects fund for the purpose of initial payment of invoices eligible for reimbursement from impact fees or other capital funding sources. \$50,000 will be returned to the General Fund after the Impact Fee North account has a zero balance and the bookmobile project is complete. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

6. Proposed Fiscal Year 2019 budget adjustments

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to increase Donations revenues and Operations expenses by \$300 to reflect a donation from the Forsyth County Master Gardeners. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

There was a motion by Christy Winters and a second by Kristin Morrissey to increase Donations revenues and Materials expenses by \$2,773.79 to reflect a grant from the Tony Fico Memorial Fund at the Forsyth County Community Foundation, an affiliate of the North Georgia Community Foundation. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

7. Financial reports

Nikki Watkins presented the FY2019 financial report for the period ending January 31, 2019 and the capital projects financial report for the period ending March 12, 2019.

8. Public Services activities reports

Stephen Kight presented the report on Public Services activities for January/February 2019.

VI. General Discussion (if needed)

No action was taken.

VII. Executive Session (if needed)

No Executive Session was held.

VIII. Adjournment

There was a motion by Christy Winters and a second by Kristin Morrissey to adjourn the meeting at 6:25 p.m. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Plotner).

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be May 20, 2019 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.