



Forsyth County Public Library Board of Trustees Summary of Action Taken at March 18, 2019 Meeting

The Forsyth County Public Library Board of Trustees held its March meeting at the Cumming Library on March 18, 2019 at 5:30 p.m.

Present were Board members Mary Helen McGruder, Kristin Morrissey, Kathy Thomas, and Christy Winters. Tim Plotner was absent. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m.
- II. Adoption of Agenda
The Board voted unanimously (with Mr. Plotner absent) to adopt the Agenda as presented.
- III. Announcements
There were no announcements.
- IV. Adoption of Minutes
The Board voted unanimously (with Mr. Plotner absent) to adopt the minutes of the January 22, 2019 Library Board meeting.
- V. Items to be discussed
 1. Cumming Library renovation project
No action was taken.
 2. Library Board email communications
No action was taken.
 3. Uncollectable patron debt for 2015
The Board voted unanimously (with Mr. Plotner absent) to write off \$32,471.30 in patron debt remaining from 2015.
 4. Proposed Calendar Year 2020 County budget request
The Board voted unanimously (with Mr. Plotner absent) to approve the Calendar Year 2020 County proposed budget request as presented, including \$297,261 in Current Service Level requests and \$25,100 in Revised Service Level requests.

5. Advance from general fund to capital projects fund
The Board voted unanimously (with Mr. Plotner absent) to advance \$50,000 from the General Fund to the Capital Projects fund for the purpose of initial payment of invoices eligible for reimbursement from impact fees or other capital funding sources. \$50,000 will be returned to the General Fund after the Impact Fee North account has a zero balance and the bookmobile project is complete.
 6. Proposed Fiscal Year 2019 Budget Adjustments:
The Board voted unanimously (with Mr. Plotner absent) to make the following adjustments to the Fiscal Year 2019 budget:
 - Increase Donations revenues and Operations expenses by \$300 to reflect a donation from the Forsyth County Master Gardeners.
 - Increase Donations revenues and Materials expenses by \$2,773.79 to reflect a grant from the Tony Fico Memorial Fund at the Forsyth County Community Foundation, an affiliate of the North Georgia Community Foundation.
 7. Financial reports
No action was taken.
 8. Public Services activities reports
No action was taken.
- VI. General Discussion *(if needed)*
No discussion.
- VII. Executive Session *(if needed)*
No Executive Session was held.
- VIII. Adjournment
The Board voted unanimously (with Mr. Plotner absent) to adjourn the meeting at 6:25 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, May 20, 2019 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.